

## **MEDICAL DIRECTOR**

**JOB TITLE:** Medical Director

**GRADE:** C

**JOB CODE:** 4003

**DATE:** 11/8/95

**GENERAL FUNCTION:** Subject to administrative approval, plans, organizes, and directs a comprehensive medical program for a district health department, consistent with the Health Plan approved by the Department for Health Services; to work with medical and allied health professional schools; and to do related work as required.

### **CHARACTERISTIC DUTIES AND RESPONSIBILITIES:**

Directs and coordinates the medical staff of a district health department.

Provides medical consultation, serves as clinical director, and medical practitioner in general and specialized medical clinics.

Develops and expands medical services to meet health needs.

Assists in diagnosing the health needs of the communities as a basis for planning health services.

Serves as medical consultant to the County and District Board of Health.

Works to inform and develop the support of local medical personnel.

**SUPERVISION RECEIVED:** Policy direction only; incumbent sets virtually all objectives.

**SUPERVISION EXERCISED:** Direct supervision of medical supervisory staff such as Director of Nursing, Nursing Supervisor.

### **JOB SPECIFICATIONS:**

#### **Knowledge and Abilities:**

Thorough knowledge of the principles and practices of modern medicine, public health programs, and federal and state laws and regulations pertaining to local health programs.

Knowledge of social and economic problems pertaining to public health.

Ability to evaluate services performed and make recommendations for improvement of services when necessary.

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Ability to exercise good judgment in appraising situations and making decisions.

Ability to express comments and opinions clearly and concisely.

Ability to deal tactfully with the public.

**Minimum Education, Training, and Experience Requirements:** Graduation from an accredited school of medicine and completion of internship in an approved hospital, a Master's degree in public health. Two years experience in a professional medical capacity;

OR

graduation from an accredited school of medicine and completion of internship in an approved hospital, and four years experience in a professional medical capacity;

OR

an equivalent combination of training and experience.

Eligible for licensure to practice medicine in Kentucky and so licensed before permanent appointment.

**The intent of this job description is to provide a representative summary of duties and responsibilities that will be required of positions given this title and shall not be construed as a declaration of the specific duties and responsibilities of any particular position. Employees may be requested to perform job-related tasks other than those specifically presented in this description.**